

Light Control Checklist

Action	Needed?	Priority	Notes
Install drapes/blinds/shades/other			
Assign responsibility for closing shades, etc., at closing and in periods of direct light			
Install UV-filtering on windows			
Replace bulbs (lamps) with lower wattage bulbs			
Relocate collections/exhibits away from direct light			
Measure light levels (visible, ultraviolet)			
Remove bulbs from unnecessary fixtures			
Sleeve fluorescent bulbs			
Design/implement light exposure tests (Blue Wool cards)			
Redesign/replace lighting system			
Other			
Other			
Other			